

WYOMISSING AREA SCHOOL DISTRICT 2013-4569

Minutes March 11, 2013

The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mr. Larkin, Mrs. McAvoy, Mr. Painter, Mr. Portner and Mrs. Seltzer.

Board Member Absent:

Mrs. Helm

Administrative Staff Present:

Mrs. Vicente, Mr. Stem, Mr. Alvarez, Dr. Babb, Mr. Fries, Mr. Griscom, Dr. Jones, Ms. Lampe, Mrs. Morett, Mrs. Smith and Mr. Stoltzfus.

Attendees:

Becca Gregg, Reading Eagle and Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced.

- Curriculum Committee Meeting – March 13, 2013, 2:30 p.m.
- Technology Committee Meeting – March 20, 2013, 12:00 p.m.
- Personnel/Policy Committee Meeting – April 2, 2013, 5:00 p.m.
- Finance/Facilities Committee Meeting – April 3, 2013, 12:00 p.m.
- School Board Business Meeting with Committee Reports – April 8, 2013, 6:00 p.m.
- School Board Business Meeting – April 22, 2013, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

COMMITTEE REPORTS

- A. Finance – No report due to Mrs. Helm's absence.
- B. Facilities – Mrs. Bamberger reported that the meeting was held March 6, and there were two major topics of discussion: rebidding the boiler room project and remediation of the subsurface issues at the Stadium Field. The committee's recommendation is to proceed with both projects.
- C. Curriculum – Mrs. McAvoy and Mr. Stem shared details on the field trip request for the state championship of MathCounts. Four students qualified for the competition. The next committee meeting is March 13.
- D. Technology – Mr. Portner reported that the committee met February 27. Mr. Griscom discussed a new product being considered called Mimio Teach, an inexpensive interactive whiteboard tool for

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teachers. The hope is to outfit WHEC and possibly the JSHS. Mr. Griscom is requesting additional feedback from the JSHS teachers. Funds for this project are already budgeted as a capital expense.

- E. Personnel – Mrs. Seltzer reviewed the items on the agenda noting the upcoming retirements of two veteran teachers – Linda Korey and Christine Helinek.
- F. Policy – Mr. Painter reported that the policy on naming rights that is on the agenda for a first reading will assist our development efforts. Two other policies that were discussed which relate to the employment and performance assessment of the Superintendent and Assistant Superintendent are on hold pending review of the solicitor because we have existing contracts for professionals in those two positions. Legislation changed after those contracts were entered into that limits the buyout of individuals in these two positions.
- G. Ad Hoc
 - Development Advisory – Mrs. Davis reported that efforts of the committee has brought to the agenda the review of the naming rights policy and the establishment of a capital campaign to raise funds for installing artificial turf on the Stadium Field and associated costs. Funds raised will not be used to remediate the subsurface issues. This is the first time the District has approached the community to fund a major project. The approval requested tonight is to begin the campaign and is not an approval to install the artificial turf. Ms. Lampe has also been busy creating a sponsorship program that will allow businesses to purchase signage in the new gym. Other projects include raising funds to improve stage lighting in the auditorium, purchase document cameras, fund sixth grade camp, and the communications system.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported that when the committee met two weeks ago they approved the union contracts, discussed how the budget will affect special education, and the scarcity of speech professionals.
- I. Berks Career & Technology Center Board Report – Mr. Painter reported that the budget was unanimously accepted by the Berks County Superintendents and is on the agenda for approval. Our portion is slightly less than last year. He also reported on the CDL project – settlement on the real estate should occur at the end of March and they hope the program will be up and running for next year. BCTC is available for meetings and retreats. Usage includes a meal, presentation, and tour of the facility.

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- J. Berks EIT Report – Mr. Larkin had no report. He said the meeting is later in March.
- K. Wyomissing Area Education Foundation – Mrs. Butera reported on an approved grant for a portable 3D printer system which combines principles of engineering, computer science, technology education and manufacturing to replicate anything put on it. She also reported on the progress of The Toast. Invitations for the ten scheduled parties will be sent at the end of March. The annual giving campaign is complete; totals are not yet available on incoming donations.
- L. Legislative Report – No report.

PUBLIC COMMENT

None

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. Painter, second by Mr. Portner, the Board approved the following minutes.

- February 4, 2013 Special Board Meeting
- February 11, 2013 Business Meeting with Committee Reports
- February 25, 2013 Regular Business Meeting

Yeas: Bamberger, Butera, Davis, Larkin, McAvoy, Painter, Portner and Seltzer.

Absent: Helm

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mrs. Davis, second by Mrs. McAvoy, payment of bills for the month of February 2013 was approved.

Yeas: Bamberger, Butera, Davis, Larkin, McAvoy, Painter, Portner and Seltzer.

Absent: Helm

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mrs. Seltzer, second by Mrs. Bamberger, the following Curriculum/Technology items were approved:

During discussion, Mrs. Vicente commended the JSHS teachers involved in the Reading Apprenticeship program that has garnered state

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recognition. We are in the third year of the program that strengthens reading comprehension in students.

1. Approved homebound instruction for elementary student ID#203304 for a maximum of three hours per week from March 4, 2013 to the end of the 2012-13 school year as stipulated in 504 plan.
2. Approved Overnight Field Trip Request – MathCounts State Competition, Harrisburg, PA, March 22-23, 2013.

Yeas: Bamberger, Butera, Davis, Larkin, McAvoy, Painter, Portner and Seltzer.

Absent: Helm

Nays: None. Motion carried.

B. FINANCE/ FACILITIES

Upon a motion by Mr. Larkin, second by Mrs. Seltzer, the following Finance/Facilities items were approved:

1. Approved Budget Transfers in the amount of \$5,000 as follows:

Account Code	Amount	Reason for Transfer
10-2620-411-000-30-081-000-004-0000	(2,000)	Transfer unused budget in JSHS facilities disposal services account to cover overdrawn account for JSHS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	2,000	
10-2620-411-000-10-022-000-004-0000	(1,500)	Transfer unused budget in WREC disposal services account to cover overdrawn account for JSHS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	1,500	
10-2620-411-000-10-021-000-004-0000	(1,000)	Transfer unused budget in WHEC disposal services account to cover overdrawn account for JSHS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	1,000	
10-2630-442-000-30-081-000-004-0000	(500)	Transfer unused budget in JSHS grounds rental supplies account to cover overdrawn account for JSHS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	500	

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2. Approved the following donations through the Development Office towards the purchase of stage lighting:
 - \$100 from David & Debbie Goldberg
 - \$25 from Maria Laackman
3. Approved the following donations from the Wyomissing Area Education Foundation:
 - \$2,005.37 for eBooks at the WHEC Library.
 - \$758 for iPod touches and accessories for Meredith Emkey's kindergarten class.
4. Approved Berks Career & Technology Center 2013-14 Budget.
Background information: The proposed share for Wyomissing Area School District for 2013-14 is \$270,207. This is a decrease of .79% from 2012-13.
5. Approved agreement with PA Association of School Business Officials for Interim School Business Official Services provided by Christine L. Stafford.
6. Approved Resolution No. 03-11-13-01 approving appointment of Christine L. Stafford as Assistant Board Secretary.
7. Approved administration to advertise and accept bids for the rebid of the JSHS boiler room project.
8. Approved administration to prepare construction documents, advertise and accept bids to remediate the areas of concern with the subsurface conditions at the Stadium Field.
9. Approved establishing a Capital Campaign to raise funds to install artificial turf on the Stadium Field and fund associated costs.
Background information: The Board is approving the establishment of a Capital Campaign to solicit community funding to install artificial turf on the Stadium Field and fund associated costs. The project will be spearheaded by Terri Lampe through the Development Office. Campaign co-chairs are Marty and Terri Stallone and Tom and Diane Strauss. Honorary campaign chairs are Tom and Marcia Martell.

Yeas: Bamberger, Butera, Davis, Larkin, McAvoy, Painter, Portner and Seltzer.

Absent: Helm

Nays: None. Motion carried.

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**C. PERSONNEL/
POLICY**

Upon a motion by Mr. Portner, second by Mrs. McAvoy, the following Personnel/Policy items were approved:

Mrs. Davis and Mrs. Butera thanked the retirees for their years of dedicated service to the students of the District.

1. RESIGNATION/RETIREMENTS

a. Professional Staff

- 1) **Linda Korey**, Teacher, WHEC, retirement effective the end of the 2012-13 school year.
- 2) **Christine Helinek**, Art Teacher, WHEC/WREC, retirement effective the end of the 2012-13 school year.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Andrea Kupiszewski**, 6th Grade Teacher, WREC, Family Medical Leave effective on or about May 1, 2013 until the end of the school year.

b. Support Staff

- 1) **Arlene Wagner**, Special Education Instructional Aide, Jr./Sr. High School, Family Medical Leave effective February 28, 2013 with a return to work date to be determined.
- 2) **Benito Diaz**, Custodian, WHEC, return from Family Medical Leave effective February 25, 2013. Intermittent Family Medical Leave effective February 26, 2013 until a date to be determined.

3. APPOINTMENTS

a. Professional Staff

- 1) **Amber Morris**, Psychologist, District-wide, effective date of hire is April 1, 2013.
Background information: Ms. Morris was previously approved at the January 28, 2013 Board Meeting; however, a hire date could not be determined at that time.

b. Support Staff

- 1) **Davina Minton**, Café/Recess Monitor, WREC, \$9.89/hr., 2 ¼ hr./day, effective March 18, 2013.
Background information: This position is being filled as the result of a resignation.
- 2) **Rosdanell Gomez**, Special Education Instructional Aide, WHEC, full-time at 7 hrs./day at \$11.55/hr., effective March 13, 2013.
Background information: This position is being filled as the result of a resignation.

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- 3) **Dayna Reber**, Special Education Instructional Aide, WHEC, part-time at 6 ½ hrs./day at \$10.92/hr., effective March 18, 2013.

Background information: This position is being filled as the result of a transfer to WREC.

- 4) **Robin Cosbey**, Special Education Instructional Aide, WHEC, part-time at 6 ½ hrs./day at \$11.55/hr., effective March 18, 2013.

Background information: This position is being filled to meet the needs of a student's IEP.

c. Supplemental

- 1) **Brenda Phillips**, Junior High Head Coach-Softball at a stipend of \$2,328.00 for the 2012-13 school year.

- 2) Request approval of the attached updated Spring Athletic Coach Stipend list.

Background information: There were changes made to the coaching staff due to resignations and resulting reassignments.

4. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) **Kelly Ferrandino**, teacher, WREC, to provide homebound instruction for elementary student ID #203304 for a maximum of three hours per week from March 4, 2013 to the end of the 2012-13 school year as stipulated in the 504 plan, at the WAEA wage rate for work contract outside work hours.

- 2) **John Yoder**, Teacher, Jr./Sr. High School, update previously approved dates to provide homebound instruction to secondary student #201370, to January 22, 2013 to February 14, 2013, maximum 5 hours per week, at the WAEA wage rate for work contract outside work hours.

Background information: Mr. Yoder was previously approved to provide homebound instruction to this student for the dates of January 8, 2013 to January 28, 2013. The only change is the time period in which homebound instruction was delivered.

5. SUBSTITUTES

a. Professional Staff (Additions)

- 1) **Jessica Kostival**, Teacher
- 2) **Thomas Paulson**, Teacher
- 3) **Tiffany Skias**, Teacher

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6. VOLUNTEERS

Yeas: Bamberger, Butera, Davis, Larkin, McAvoy, Painter, Portner and Seltzer.

Absent: Helm

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

OLD BUSINESS None.

NEW BUSINESS Board members discussed developing a letter of thanks to acknowledge volunteers throughout the District.

UPDATES FROM ORGANIZATIONS None.

ADJOURNMENT A motion was made by Mr. Portner, seconded by Mrs. Seltzer to adjourn at 6:31 p.m.

Board Secretary